

## Spring/Summer Dress Code

As the warmer weather approaches, we want to remind employees of the dress code during the spring/summer months. Workplace attire should continue to be business casual, except on Fridays from Memorial Day through Labor Day when employees can wear jeans. Jeans cannot be distressed, patterned or torn, and should fit appropriately. Staff is expected to present a professional image to patients, vendors, visitors and the public at all times. Certain staff is required to meet special dress standards, such as wearing uniforms or protective clothing, depending on the division they work in and/or the work being performed.

Attire and grooming must be neat, clean and appropriate for the work being performed. Employees are not permitted to wear ripped, frayed or messy clothing, athletic wear, tight, skin revealing or otherwise inappropriate clothing.

Premier wishes to present an image free from excessive tattoos and piercings. We expect employees to make an effort to conceal these unless they are deemed appropriate for a religious or national origin purpose.

Below are some guidelines that help define Premier's view of casual attire.

<b>Appropriate</b>	<b>Inappropriate</b>
Khakis	Sweatpants, exercise wear
Slacks	Leggings, jeggings
Capris	Shorts
Jeans (only on Fridays from Memorial Day through Labor Day)	Jeans (except on Fridays from Memorial Day through Labor Day)
Skirts, businesslike dresses (3 inches or less above the knee)	Skorts, short skirts, dresses (more than 3 inches above the knee)
Polo or golf shirts	Shirts with writing (other than Company logo)
Company logo wear	Sleeveless shirts, casual T-shirts or sweatshirts
Short-sleeve blouses or shirts	Beachwear, exercise wear
Jackets or sweaters	Tank tops, halter tops/dresses or spaghetti straps
Dress sandals	Crop tops, low back tops
Casual shoes, athletic shoes, open back or open toe shoes (i.e. mules, sling backs)	Beach or walking sandals, flip flops
Low to mid heel shoes (3 inches or less)	Excessively worn athletic shoes, cros
	High heels (more than 3 inches high)

Any staff member who does not meet the attire or grooming standards may be asked to leave the premises to change their clothing. If you have any questions about what is appropriate or not, please feel free to contact Human Resources.