JOB DESCRIPTION

JOB TITLE: Oncology Nurse Navigator - Urology
DEPARTMENT: Urology
STATUS: Full-time, Non-Exempt
REPORTS TO: Practice Administrator, Urology
DATE: December 2015

POSITION SUMMARY:

The Oncology Nurse Navigator (ONN) will work collaboratively with the urology healthcare team to assess, plan, facilitate, track, and monitor patients with prostate, bladder, and testicular cancer. The ONN works closely with the patient and family; makes appropriate referrals to meet the patient’s individual, cultural and spiritual needs, and monitors and evaluates services provided. The ONN works as a liaison to and in collaboration with patients, physicians, disease management liaisons, and other healthcare providers.

DUTIES AND RESPONSIBILITIES:

- Implement established PMG prostate cancer protocols
- Continue development and improvement of cancer care protocols in collaboration with the PMG Cancer Care team
- Serve as patient navigator for all prostate, bladder, and testicular cancer patients, including being the primary contact person for all PMG Cancer Care patients.
- Assist patients in understanding their diagnosis, treatment options, and the resources available, including educating eligible patients about appropriate clinical research studies and available castrate resistant prostate cancer (CRPC) therapies. Develop and distribute educational materials for patient use
- Serve as a resource for community support group collaboration
- Assist PMG providers and patients in acquiring and completion of enrollment forms for various CRPC therapies
- Identify benefits and coordinate resources based upon patient’s needs, insurance coverage and community programs
- Serve as pharmacy technician for in office dispensing pharmacy program
- Serve as materials manager for all buy and bill oncology medication for Urology Division (tracking inventory and placing orders as necessary)
- Coordinate and administer Provenge therapy - ensure all pre-therapy paperwork is completed, make arrangements for apheresis, ordering drug, etc.
- Follow through with patient’s medication treatment plan, ensuring they have received education and medication as prescribed
- Ensure that the patient and family understand the diagnostic processes, treatment strategy and recommended care plan, and are provided with appropriate information in coordination with the physician and other health care providers. Respond to patient
requests for information regarding the disease process, expected side effects and community resources
- Support the patient and family during difficult decision-making periods
- Serve as an essential link between patients and all other care providers. Facilitate appointments for consults and support services, including nutritionist, oncologist, physical therapist, etc.
- Identify barriers to the plan of care and intervene as appropriate to provide optimal patient care
- Responsible for tracking all cancer patients to ensure patients are receiving all appropriate medical care, imaging, prescription refills, referrals, etc. and continue to be engaged in their care
- Attend weekly oncology clinical research meetings - must be knowledgeable of PMG oncology clinical research protocols in order to make appropriate referrals to clinical trials as applicable
- Assist in preparation of urology case presentations to quarterly Tumor Board and attend Tumor Board meetings
- Provide backup services to PMG cancer registrar
- Other duties as assigned

EDUCATION AND WORK EXPERIENCE:
- Bachelor of Science in Nursing with a minimum of 3 years clinical experience, preferably in oncology and/or urology
- Current NYS RN license. OCN desirable. If not OCN certified, will attain certification within 24 months of employment
- Current Infection Control Certificate, and Basic Life Support (BLS) certification required
- Patient navigation experience desired

QUALIFICATIONS & REQUIREMENTS
- Ability to assess, plan, implement and evaluate nursing care according to individual needs.
- Must demonstrate an understanding of clinical risk.
- Interest in providing cancer patient case management as well as direct patient care.
- Must demonstrate consistent professional conduct and meticulous attention to detail
- Must possess excellent verbal and written communication skills as well as excellent interpersonal skills with patients, staff, and other health care professionals.
- Requires excellent organizational skills and clinical knowledge regarding specialty care services, as well as coordination of services.
- Must possess good time management skills
- Travel to any of the Premier Medical Group locations may be necessary upon request.
- Familiarity with standard computer programs and EMR systems

To apply please submit your resume to careers@premiermedicalhv.com

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