

Premier Cares Foundation
“Challenge Your Colon” Chili Festival
Sunday, March 10, 2019
12-3 pm
Villa Borghese - 70 Widmer Road, Wappingers Falls

Dear Participants,

Thank you for participating in our Eight Annual "Challenge Your Colon" Chili Festival. Without your participation this event would not be possible.

This year will be a little different as we will be eliminating the professional judging portion of the event. Our guests will choose the most Creative chili as well as the Runner-up and overall Best Chili awards! There will also be awards for Best Overall Cookie and Runner-up Cookie.

We are still anticipating approximately 400 guests this year. Please plan to provide 2oz. portions size tastings of your prize chili and/or cookie if you are entered in the competition. We will be providing you with 2oz tasting cups and tasting spoons for the chili, and plates and/or napkins for the chili and cookies. For the cookies, we ask that you bring at least 250 chocolate chip cookies. Note: size will not be a factor in the judging of the cookies.

Please find below you will find instructions for that day.

Arrival and Unloading

- **10:30-11:00 am** Chili /Cookie competitors arrive
- **11:15 am** for OTHER FOODS (non-competition) Activities/Entertainment/Beverages etc.
- Please **drive past the front entrance to Villa Borghese and turn left along the side of the building**. You will enter through side doors directly into the ballroom.
- Drive your vehicle up to one of the side doors and check in with the Vendor Coordinators (Gia or Monica), who will direct you to your table. We ask you to quickly unload and move your vehicle so that we can accommodate all vendors as they arrive. Volunteers will be available to help you bring your supplies to your table. There will be volunteers to help assist with parking.
- If you have a gift certificate that you would like to donate to our event-day raffle, please present it to the Vendor Coordinator upon arrival or arrange pick up prior to the event.

Set up

- When you arrive at your vendor table you will find:
 - 1 - 8' table set with linens
 - 1 - 6' table for your supplies
 - 2 - Premier Cares Foundation Chili Festival T-shirts
- All vendors participating in the competition must have their table set-up completed by **11:30 am.**
-
- Please no more than **2 staff** per table.
- All Staff **must be 21** and older.
- **Sterno, Induction burners and Electric ONLY!! Electric will be available for all tables. NO PROPANE OR BUTANE.**
- Please bring **ALL cooking equipment, including extension cords** needed. **No multi-plug outlets. We will not have any extra extension cords.**
- We encourage all vendors to decorate and display your tables as “Country Flair Chic” as possible. Boots, hats, denim and checkered are all welcome attire!
- Please carefully read the Health Code guidelines attached to this email.

Event Judging

- There will be an award ceremony at the conclusion of the speakers’ programs, approximately between 2:45 and 3:00 pm, where 5 awards will be presented:
 1. The People’s Choice Award for Best Chili,
 2. The People’s Choice Award for Runner-up for Best Chili,
 3. The People’s Choice Award for Runner-up for Most Creative Chili,
 4. The People’s Choice Award for Best Chocolate Chip Cookie.
 5. The People’s Choice Award for Runner-up Best Chocolate Chip Cookie

Note: People’s Choice awards are not blind and are chosen by the public. Winners will be announced prior to the conclusion of the event, approximately between 2:45 and 3:00 pm.

Logistics

- The Doors open to public at 12:00 noon
- The Event will run from 12:00 - 3:00 pm
- The Speaker's Program, including the Award Ceremony, will take place from approximately 2:15 - 3:00 pm.

Clean up

- All vendors must stay until 3:00 pm.
- Packing and break down can start around 3:05 pm.
- The side doors of the ballroom will be available for unloading immediately after the event concludes.

If you have any questions about the event, please feel free to contact me at gmcormack@premiercaresfoundation.org, or via my cell phone 845-418-2201.

Thank you again for supporting our cause.

All the best,

Gia McCormack
Foundation Coordinator, Premier Cares Foundation, Inc.
P.O. Box 93, Pleasant Valley, NY
gmmcormack@premiercaresfoundation.org
845-418-2201